

Minutes of the  
Oahu Metropolitan Planning Organization  
**TECHNICAL ADVISORY COMMITTEE**  
October 14, 2022  
Virtual Meeting hosted on Microsoft Teams

**Members Present:**

Name	Agency	Voting Rights	Present
Ryan Tam (Chair)	HART	Yes	
Masatomo Murata (Vice Chair)	HDOT	Yes	x
Ken Tatsuguchi	HDOT	Yes	x
Wai Yi Ng	HART	Yes	x
Yoko Tomita	DTS	Yes	
Greg Tsugawa	DTS	Yes	x
Dina Wong	DPP	Yes	x
Andy Yamaguchi	DPP	Yes	x
Joseph Roos	DBEDT	Yes	x
Ruby Edwards	OPSD	Yes	x
Kimberly Evans	FAA	No	
Ted Matley	FTA	No	
Richard Yoneda	DFM	No	x
Gareth Sakakida	HTA	No	x
Tim Trang	DDC	No	
Amy Ford-Wagner	FHWA	No	x

**Guests Present:** Asia Yeary (EPA), Kiana Otsuka (HSEO), Mike Motoki (DTS)

**OahuMPO Staff Present:** Nicki Smith, Joel Vincent, Veronica Schack, Mark Garrity, Samantha Lara, Zakari Mumuni, Dallas Ige

The meeting was properly noticed in accordance with State law.

**I. CALL TO ORDER**

Vice Chair Murata called the meeting to order at 9:00 am.

**II. ROLL CALL**

Vice Chair Murata took roll call by reading out the list of attendees in the meeting as noted in the Teams program. Members confirmed their attendance verbally and indicated whether anyone else was present with them. Guests also announced their presence.

### **III. APPROVAL OF THE AUGUST 12TH MEETING MINUTES**

Vice Chair Murata requested members review the minutes which were emailed in advance of the meeting. The Vice Chair asked if any members had edits to the minutes and none responded. Vice Chair Murata approved the minutes as presented.

### **IV. REPORTS**

#### **A. Executive Director**

Director Garrity shared that the OahuMPO received notice on September 23, 2022 that the MPO was successfully recertified as a TMA by the USDOT for another four years. Director Garrity provided updates on the Oahu Regional Transportation Plan, the National Household Travel Survey, the FY2022 Audit, and Personnel and Training.

Director Garrity also reported on the business that was conducted at the October 4, 2022 meeting of the Citizen Advisory Committee and the September 27, 2022 Policy Board meeting.

Amy Ford Wagner commented that the Federal Highway Administration office received an inquiry from the public asking if the survey was an authentic survey. She asked TAC members to be aware they may hear questions inquiring on the validity of the survey. Mark Garrity reiterated that OahuMPO did a press release to increase public awareness.

The Executive Director's Report can be viewed at:

[https://www.oahumpo.org/?wpfb\\_dl=3088](https://www.oahumpo.org/?wpfb_dl=3088)

### **V. OLD BUSINESS**

None

### **VI. NEW BUSINESS**

#### **A. Overall Work Program Processes & Procedures**

OahuMPO staff provided an update on the Overall Work Program (OWP) Processes and Procedures (P&P), noting that OahuMPO would ask the TAC to defer action on the agenda item to the November meeting to allow more time for OahuMPO staff to make edits to the document. This will ensure that the OWP Processes & Procedures update sufficiently responds to the 2022 Certification Review findings. OahuMPO staff reviewed the changes made in round 1 of edits to the document and previewed the edits anticipated in round 2 of edits.

Ken Tatsuguchi suggested that OahuMPO ensure that all relevant sections of the Code of Federal Regulations are included in the candidate project prioritization framework. He also added that when projects are submitted the submitting agency should indicate what performance is expected from the submitted project.

Executive Director noted that he envisions a guided discussion on this topic with the Policy Board at the beginning of each fiscal year as part of the development process of the OWP.

Ms. Smith added that the draft text of the Certification Review noted the Policy Board should be included from the very beginning rather than after the first draft or public review draft. She added that the round #2 edits reported in the presentation will be completed in the P&P document and the updated draft would be distributed to the TAC before their next meeting.

**B. OWP FY2024-2025 Candidate Project Evaluation**

OahuMPO staff shared a list of planning studies proposed for funding in the 2024-2025 cycle of the OWP. OahuMPO had received a suggestion from an agency partner about OahuMPO staff completing the evaluation rather than including agency partners. OahuMPO implemented that suggestion as of this meeting. OahuMPO noted that the list of proposals recommended for funding will be shared with the TAC in a future meeting. Included in the presentation was proposed tasks and funding for a Comprehensive Data Management and Sharing Platform.

Ken Tatsuguchi commented that there should be further discussion on the Data Sharing and Management Platform such as on what data sets would be included and if the chosen data sets are accepted data sets.

To Andy Yamaguchi's question if the Data Sharing Platform is modeled after a program from another MPO, Executive Director Garrity indicated it is based on a desire to increase the availability of various data sets and develop something that works for all. He also agreed with Dina Wong's understanding that this platform could be a one-stop site for agencies and the public to view various data sets.

**C. OahuMPO 2023-2027 Strategic Plan**

Director Garrity provided an update on the 2023-2027 Strategic Plan, noting the key features of the plan, the draft vision and mission, goals and strategic initiatives, funding strategy and next steps.

**D. Oahu Project Management Training Program**

Director Garrity shared an overview of the OahuMPO Project Management Training Program.

Ruby Edwards commented that it is a great initiative and asked if there is an application available or if criteria has been determined regarding who can participate in this program. Executive Director responded that he composed a general description so division chiefs can select whom they feel would most benefit from this training. He added that this could mean including operations and financial individuals.

**VII. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA**

None.

**VIII. ANNOUNCEMENTS**

Executive Director Garrity announced that the November TAC meeting will be held on November 4, 2022 because of the holiday in that month.

**IX. ADJOURNMENT**

Vice Chair Murata adjourned the meeting at 10:00 am.

The meeting's presentation may be viewed at: [https://www.oahumpo.org/?wpfb\\_dl=3087](https://www.oahumpo.org/?wpfb_dl=3087).