



Meeting Minutes of the
Oahu Metropolitan Planning Organization
POLICY BOARD
May 30, 2023
Virtual Meeting hosted on Zoom

Members Present:

Councilmember Radiant Cordero, Chair	HDOT Director Ed Sniffen
Representative Darius Kila, Vice-Chair	DTS Director Roger Morton
Councilmember Val Okimoto	HART Director Joey Manahan
Senator Sharon Moriwaki	OPSD Katia Balassiano
Representative Lisa Kitagawa	DOH Heidi Hansen-Smith

Members Absent: Councilmember Tyler Dos Santos-Tam, Senator Chris Lee, DPP Director Dawn Takeuchi-Apuna

Known Guests Present:

Andy Ku	Mark Nortrop
Max Kalhammer	Julia Wean
Justin Menina	Nathalie McCarvel
Jame Schaedel	Katie Rooney
Yoko Tomita	S.Laiu
Amy Ford-Wagner	

OahuMPO Staff Present: Mark Garrity, Zakari Mumuni, Samantha Lara, Lily Zheng, Dallas Ige, Joel Vincent, Joel Temple, Chelsea Dau, Nicole Smith, Ken Schmidt, Danelle Miyahara

I. INTRODUCTIONS / ROLL CALL

Chair Cordero called the meeting to order at 1:03 p.m. Chair mentioned the meeting is being recorded and reminded members to mute their mics when not speaking and to keep their cameras on as a quorum of 6 members must be visible for the duration of the meeting as required by Sunshine Law.

Roll call was taken of Policy Board members present and quorum was established. Chair Cordero and staff monitored cameras to ensure at least six members had their cameras on at all times during the meeting.

II. APPROVAL OF THE APRIL 25, 2023 MEETING MINUTES

The Policy Board members reviewed the meeting minutes of the April 25, 2023 Policy Board meeting which were sent to them in advance of the meeting. A motion was made by Director Manahan of HART and seconded by Councilmember Okimoto to approve the April 25, 2023 meeting minutes as presented. There were no discussions, objections, or abstentions and the minutes were accepted.

III. REPORTS

A. EXECUTIVE DIRECTOR'S REPORT

Executive Director (ED) Mark Garrity summarized his ED Report including brief descriptions of the business transacted at the May 3, 2023, meeting of the Citizens Advisory Committee (CAC) and the May 12, 2023, Technical Advisory Committee (TAC) meeting.

A copy of ED Garrity's report is available on the OahuMPO Policy Board webpage:

https://www.oahumpo.org/?wpfb_dl=2764

B. TECHNICAL ADVISORY COMMITTEE (TAC)

There was no report from the TAC.

C. CITIZEN ADVISORY COMMITTEE (CAC)

There was no report from the CAC.

IV. OLD BUSINESS

There was no old business.

V. NEW BUSINESS

A. OVERALL WORK PROGRAM (OWP) WORK ELEMENT PRESENTATION: TRANSPORTATION DEMAND MANAGEMENT (TDM) PLAN

Julia Wean with Steer Group provided an overview of the City's Transportation Demand Management (TDM) Plan, which was a funded work element of the OWP. She shared that the TDM Program in Honolulu will be branded HNL Connect.

Ms. Wean provided an overview of the TDM Development Process. She noted that the plan lays out a five-year work program for a fully-fledged TDM program for the City which already has funding identified and can implement quickly. Ms. Wean read the HNL Connect Vision Statement and shared that the program's Strategic Priorities are environment, equity, land use and development. She described how the HNL Connect program will be operated by DTS staff, including the reporting of outcomes and collaboration with external agencies to maximize the reach of the program.

HNL Connect managed strategies include an annual travel challenge, targeted marketing campaigns, vanpool subsidy provision, and restricted parking zone program.

HNL Connect partnered strategies include developer TDM reporting and the City employee TDM/Parking program. Support strategies are related efforts planned or underway through key partners which the HNL program will support. They include parking pricing, citywide multimodal efforts, TDM education and carpool matching.

Ms. Wean reviewed the near-term priorities for the program and shared that progress will be tracked through the publication of an Annual Report by the City. The first report will be due in February 2025.

Senator Moriwaki mentioned that the report was very comprehensive then asked about the timeline and when will we start to see the program rolled out? Ms. Wean stated the funding is programmed through the TIP and the City has the funding to move the program forward within the next fiscal year.

Ms. Heidi Hansen-Smith commented about the TDM plan, stating it has the potential for positive health impacts. DTS' vision and strategic priorities can lead to good health outcomes, by increasing physical activity and promoting alternative transportation.

Chair Cordero asked a question regarding the annual travel challenge. Ms. Wean stated there are two separate strategies. The first is the annual travel challenge, which will be open to all, and the second are targeted marketing campaigns geared toward specific audiences. This will be the first year for both challenges, so they want to be flexible and change audiences for both groups throughout the life of the program.

A motion was made by Senator Moriwaki and seconded by Director Sniffen of DTS to approve the report as evidence the work was carried out, submit the final report to USDOT for approval, and incorporate study findings into the metropolitan transportation planning process. There were no discussions, objections, or abstentions and the motion was approved.

B. OAHU REGIONAL TRANSPORTATION PLAN (ORTP) POLICIES AND PROCEDURES FOR OUT-OF-CYCLE REVISIONS

Executive Director (ED) Garrity reported that the OahuMPO is developing policies and procedures for out-of-cycle revisions to the ORTP, which could occur anytime outside the regular five-year updates, to ensure consistency with the Transportation Improvement Program (TIP). Minor changes will be made through Administrative Modifications and major changes will be made through Amendments. ED Garrity reviewed the kinds of changes to design concept, scope and cost that can be made by each type of revision and the requirement for review by the Policy Board and the public. ED Garrity described the steps required to complete an Amendment, which will follow the same steps as revisions to the TIP.

A motion was made by Director Morton of DTS and seconded by Senator Moriwaki to approve the ORTP Procedures for Out-of-Cycle Revisions as presented, including changes suggested by the TAC, and update the ORTP Processes and Procedures document. There were no discussions, objections, or abstentions and the motion was approved.

VI. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA

There were no comments.

VII. ANNOUNCEMENTS

There were no announcements.

VIII. ADJOURNMENT

Chair Cordero thanked everyone who attended and adjourned the meeting at 1:39 p.m.

The PowerPoint for this meeting may be viewed at:

https://www.oahumpo.org/?wpfb_dl=2924