Policy Board Meeting
February 28, 2023
I. Call to Order
II. Roll Call
III. Approval of January 31, 2023 - Meeting Minutes
IV. Reports

Executive Director’s Report
Technical Advisory Committee
Citizen Advisory Committee
V. Old Business
VI. New Business

A. Transportation Improvement Program (TIP) Policies & Procedures Update
TIP Policies & Procedures Update

• Ensures compliance with federal and state regulations

• Last updated in 2015
TIP Policies & Procedures Update

• Consistent with current federal regulations

• Compatible with the Statewide Transportation Improvement Program (STIP) development and revision process
TIP Policies & Procedures Update
Proposed Changes

Administrative Modifications (minor revisions)

Existing

• Pre-Approved Administrative Modification
  o Does not require review by the Policy Board

• Expedited Administrative Modification
  o Requires review by the Policy Board

Proposed

• Administrative Modification
  o Does not require review by the Policy Board
**TIP Policies & Procedures Update**  
**Proposed Changes**

**Administrative Modification and Amendment Criteria**

- $ threshold for transferring (flexing) funds between Federal agencies
  - < $10 million = Administrative Modification
  - > $10 million = Amendment

- Cost threshold to a project or project phase in the first four years of the TIP
  - < $5 million AND < 25% of the est. total project cost before the change = Administrative Modification
  - > $5 million AND > 25% of the est. total project cost before the change = Amendment
TIP Policies & Procedures Update
Proposed Changes

Administrative Modification and Amendment Criteria

• Advance Construction
  o Adding, modifying, or removing a project or project phase involving advance construction = Administrative Modification
TIP Policies & Procedures Update
Proposed Changes

• TIP Development Schedule
  o List of activities by month (e.g., call for projects, project selection, IGR, etc.)

• Annual List of Obligated Projects
  o List of projects for which FHWA/FTA funds were obligated in the prior year

• Federal and Self-Certification Process
  o The OahuMPO self-certifies itself at least once every 4 years
  o The FHWA/FTA jointly certifies the OahuMPO at least once every 4 years
TIP Policies & Procedures Update
TAC Recommendation

• TAC Recommends Approval with Annotations:
  o Between updates every three years, the TIP is revised twice a year following the Semi-Annual Revision Schedule or as needed (e.g., emergency projects in response to natural and other disasters, situations where federal funds are at risk or become available, etc.) using an Out-of-Cycle Revision Schedule with processing time subject to the type of change described below. Either method is compatible with the STIP revision process.
**TIP Policies & Procedures Update**

**TAC Recommendation**

- **Activity Administrative Modification**
- **Amendment**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Administrative Modification</th>
<th>Amendment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agencies submit revisions</td>
<td>1-3 days</td>
<td>1-3 days</td>
</tr>
<tr>
<td>Development of the draft TIP revision</td>
<td>At least 1 week</td>
<td>At least 2 weeks due to technical analysis (e.g., CMP, fiscal constraint, new project scoring, and T6/EJ analysis)</td>
</tr>
<tr>
<td>Public comment and intergovernmental review</td>
<td></td>
<td>2 weeks</td>
</tr>
<tr>
<td>Response to comments</td>
<td></td>
<td>1 week</td>
</tr>
<tr>
<td>Committees and Policy Board</td>
<td></td>
<td>At least 4 weeks due to the Committees and Policy Board schedule</td>
</tr>
<tr>
<td>TIP approval, STIP incorporation, and FHWA/FTA approval</td>
<td>At least 1 week</td>
<td>At least 1 week</td>
</tr>
<tr>
<td><strong>Total processing time</strong></td>
<td>At least 2 weeks</td>
<td>At least 10 weeks</td>
</tr>
</tbody>
</table>

**Out-of-Cycle Revision Schedule**
Requested Action:

Approve the Updated TIP Policies & Procedures
VI. New Business
   B. Carbon Reduction Program (CRP)
       February 28, 2023
Carbon Reduction Program

• Carbon Reduction Program (CRP) is a new formula program established by the Bipartisan Infrastructure Law.
  o § 11403; 23 U.S.C. 175

• CRP provides funds for projects designed to reduce transportation emissions, defined as carbon dioxide (CO2) emissions from on-road highway sources.
CRP Funding

State of Hawaii
  • Estimated over 5 years: $27,289,225

Funds currently available for obligation
  • Honolulu TMA: $4,061,656
  • Kailua – Kaneohe: $575,403
Suballocation

• Unless otherwise jointly agreed upon by the state and relevant MPOs and approved by the Secretary for each fiscal year...

• 65% of a State's CRP apportionment is to be obligated in the following areas in proportion to their relative shares of the State's population.

• The remaining 35% of the CRP funds may be obligated in any area of the State.
Eligible Projects - 23 U.S.C. 175(c)(1)

- CRP funds may be obligated for projects that support the reduction of transportation emissions.
- Activities listed as eligible do not require a demonstration of emissions reductions.
- Other projects may be eligible with a demonstration of emissions reductions over their lifetime.
Eligible Projects - 23 U.S.C. 175(c)(1)

- a project to establish or operate a traffic monitoring, management, and control facility or program, including advanced truck stop electrification systems
- a public transportation project
- a transportation alternative
- advanced transportation and congestion management technologies
- intelligent transportation systems
- development of a Carbon Reduction Strategy
- travel demand management
- efforts to reduce the impacts of freight movement
- deployment of alternative fuel vehicles
- diesel engine retrofits
- traffic flow improvements that do not involve construction of new capacity
- projects that reduce transportation emissions at port facilities; and
- any other Surface Transportation Block Grant (STBG) eligible project if certified by the Secretary
Carbon Reduction Strategy (CRS)

- Developed by States in consultation with any MPO(s) within the State.
- Required by Nov. 15th and certified by the Secretary.
- States are encouraged to use CRP funding for projects that support the Strategies, however approval of a strategy is not required to spend CRP funding.
Resources

- Carbon Reduction Program Fact Sheet
- Carbon Reduction Program Guidance
- 23 USC 175: Carbon Reduction Program
VII. Invitation to interested members of the public to be heard on matters not included on the agenda
VIII. Announcements
IX. Adjournment