



## NOTICE OF MEETING

Notice is hereby given that a meeting of the  
OAHU METROPOLITAN PLANNING ORGANIZATION

### **CITIZENS ADVISORY COMMITTEE**

will be held on

**Wednesday, September 6, 2023 at 2:30 p.m.**

*This meeting will be held remotely via Microsoft Teams. Members of the public are advised that written testimony and virtual oral testimony will be accepted in lieu of in-person testimony. Please find instructions for the submission of written testimony at the end of this agenda*

### **To join virtually**

[Click here](#)

Dial in # (audio only): +1 808-913-3441

Meeting ID: 233 904 623#

*In order to minimize background noise, we ask all meeting attendees to please mute yourself when not speaking.  
Mahalo for your consideration*

### **Or join us in our in-person public video-conferencing meeting location at:**

OahuMPO Office: Large Conference Room

707 Richards Street, Suite 200

Honolulu, Hawaii

## **AGENDA**

### **Call to Order by the Chair**

- I. **Introductions/Roll Call**
- II. **Approval of the Citizen's Advisory Committee August 2, 2023 Meeting Minutes**

III. **Reports**

A. **Executive Director's Report**

Executive Director Mark Garrity will provide an update on activities at OahuMPO and a summary of the business covered at the prior Policy Board and Technical Advisory Committee (TAC) meetings.

IV. **Old Business**

**None**

V. **New Business**

A. **OWP Work Element Presentation: Active Transportation Monitoring Program Phases I-III**

The City and County of Honolulu Department of Transportation Services will present on the Active Transportation Monitoring Program. This work element, funded through the Overall Work Programs FY21 and FY22, consists of the collection and monitoring of active transportation data. The data produced by this project will be used in the calibration and validation of OahuMPO's Travel Demand Forecasting Model.

This presentation will cover site selection, installation and validation of counters, data factor development, data dissemination and archiving.

**Requested Action:** Recommend the Policy Board approve the presentation as evidence that the work was carried out, submit documentation of the work completed to the USDOT for approval, and incorporate study findings into the metropolitan transportation planning process.

B. **CAC Attendance Overview Presentation**

A brief overview of the current membership and attendance of the CAC presented by Samantha Lara.

VI. **Invitation to interested members of the public to be heard on matters not included on the agenda**

VII. **Announcements**

VIII. **Adjournment**

**PUBLIC TESTIMONY** will be accepted on any Policy Board agenda item. Testimony may be oral or written. Written testimony is strongly encouraged as the primary means of submitting testimony.

### **Oral Testimony**

Oral testimony will be accepted at the meeting. Anyone wishing to testify orally is encouraged to please sign up in advance by emailing [oahumpo@oahumpo.org](mailto:oahumpo@oahumpo.org). You may also advise us at the meeting if you would like to testify orally. To accommodate all possible testifiers, oral testimony will be limited to 2 minutes. Please note that you may submit written testimony. See below.

### **Written Testimony**

To aid the Committee in the distribution of written testimony to members, please submit written testimony 24 hours in advance. For Monday meetings, please submit written testimony to the OahuMPO office by the prior Friday morning. Your cooperation is greatly appreciated.

Written testimony may be sent to OahuMPO via e-mail at [oahumpo@oahumpo.org](mailto:oahumpo@oahumpo.org) or to our office at:

OahuMPO  
707 Richards St, Suite 200  
Honolulu, HI 96813

*Note:* Any personal information (such as home addresses, home phone numbers, cell phone numbers, etc.) included in the written testimony will become public information.

Committee packets are available for inspection in OahuMPO's office.

The City and County of Honolulu is using the OahuMPO Transportation Improvement Program (TIP) public involvement process, as outlined in the Federal Highway Administration/Federal Transit Administration metropolitan transportation planning regulations (23 CFR 450/49 CFR 613), to satisfy the public hearing requirements for the Federal Transit Administration's Urbanized Area Formula Program (49 U.S.C. Section 5307) program-of-projects.

To request language interpretation, an auxiliary aid or service (i.e., sign language interpreter, or materials in alternative format), contact OahuMPO at 587-2015 (voice only) six (6) days prior to the meeting date. TTY users may use

TRS to contact our office. Please note that requests made after/less than the six (6) days cannot be assured.

*The OahuMPO is a government agency responsible for coordinating transportation planning on Oahu.*