



## NOTICE OF MEETING

Notice is hereby given that a meeting of the  
OAHU METROPOLITAN PLANNING ORGANIZATION

### **Policy Board**

will be held on

**Tuesday, September 26, 2023, at 1:00 PM**

*This meeting will be held remotely via Zoom, with an optional in-person video conferencing location. Written testimony and virtual oral testimony will be accepted. Instructions for submitting testimony, requesting language interpretation and accessibility resources can be found at the end of this agenda.*

### **To join virtually,**

[Click here](#)

Dial in # (audio only): +1 346 248 7799 US (Houston) +1 669 900 6833 US (San Jose)  
Meeting ID: 837 0717 9031  
Passcode: OahuMPO

### **Or join us in our in-person public video-conferencing meeting location at:**

OahuMPO Office: Large Conference Room  
707 Richards Street, Suite 200  
Honolulu, Hawaii 96813

## **AGENDA:**

### **Call to Order by the Chair**

- I. **Introductions/Roll Call**
- II. **Approval of the August 29, 2023 Meeting Minutes**
- III. **Reports**
  - A. **Executive Director's Report**

Executive Director Mark Garrity will provide an update on activities at OahuMPO, including the recent Commute Challenge and community celebration event, the ongoing Project Management training program and upcoming mobile workshop, and a summary of the most recent Citizen Advisory Committee and Technical Advisory Committee meetings.

IV. **Old Business**

None

V. **New Business**

A. **Overall Work Program (OWP) Planning Study Presentation:  
Active Transportation Monitoring Program Phase I-III**

The City and County of Honolulu Department of Transportation Services will present on the Active Transportation Monitoring Program. This work element, funded through the Overall Work Programs Fiscal Year (FY) 2021 and FY22, consists of the collection and monitoring of active transportation data, such as people walking and riding bicycles. The data produced by this project will be used in the calibration and validation of OahuMPO's Travel Demand Forecasting Model.

This presentation will cover site selection, installation and validation of counters, data factor development, data dissemination and archiving.

**Requested Action:** Approve the presentation as evidence that the work was carried out, submit documentation of the work completed to the United States Department of Transportation (USDOT) for approval, and incorporate study findings into the metropolitan transportation planning process.

B. **Annual Mandatory Orientation Refresher**

As directed in the Policy Board's Bylaws, "At least once per calendar year during a regularly scheduled meeting of the Policy Board, the Executive Director shall provide "refresher" orientation to members which includes the roles and responsibilities of the OahuMPO, including its Policy Board and any standing committees, as well as the programs, processes and procedures, and work products and programs that are the responsibility of OahuMPO."

VI. **Invitation to interested members of the public to be heard on matters not included on the agenda.**

VII. **Announcements**

VIII. **Adjournment**

**PUBLIC TESTIMONY** will be accepted on any Policy Board meeting agenda item. The testimony may be oral or written. Written testimony is strongly encouraged as the primary means of submitting testimony.

**Oral Testimony**

Oral testimony will be accepted at the meeting. Anyone wishing to testify orally is encouraged to please sign up in advance by emailing [oahumpo@oahumpo.org](mailto:oahumpo@oahumpo.org). You may also advise us at the meeting if you would like to testify orally. To accommodate all possible testifiers, oral testimony will be limited to 2 minutes. Please note that you may submit written testimony. See below.

**Written Testimony**

To aid the Committee in the distribution of written testimony to members, the Committee requests that written testimony be submitted 24 hours in advance (for Friday meetings, please submit written testimony to the OahuMPO office by the prior Thursday morning). Your cooperation is greatly appreciated.

Written testimony may be sent to OahuMPO via e-mail at [oahumpo@oahumpo.org](mailto:oahumpo@oahumpo.org) or to our office at:

OahuMPO  
707 Richards Street, Suite 200  
Honolulu, Hawaii 96813

*Note:* Any personal information (such as home addresses, home phone numbers, cell phone numbers, etc.) included in the written testimony will become public information.

Policy Board meeting packets are available for inspection in OahuMPO's office.

**ACCESSIBILITY**

To request language interpretation, an auxiliary aid or service (i.e., sign language interpreter, or materials in alternative format), contact OahuMPO at (808) 587-2015 (voice only) six (6) days prior to the meeting date. TTY users may use TRS to contact our office. Please note that requests made after/less than the six (6) days cannot be assured.

*The OahuMPO is a government agency responsible for coordinating transportation planning on Oahu.*