



DRAFT Meeting Minutes of the
Oahu Metropolitan Planning Organization
POLICY BOARD
September 26, 2023, 1:00 PM
Virtual Meeting hosted on Zoom

Members Present:

Councilmember Radiant Cordero, Chair	DPP Deputy Director Jiro Sumada
Councilmember Val Okimoto	DTS Director Roger Morton
Senator Sharon Moriwaki	DOH Heidi Hansen-Smith
Representative Lisa Kitagawa	OPSD Katia Balassiano
HART Director Joey Manahan	

Members Absent: DOT Director Ed Sniffen, Vice-Chair Darius Kila, Councilmember Tyler Dos Santos Tam, Senator Chris Lee

Known Guests Present:

Chris Clark	Nicole Chernohorsky
Jaime Schaedel	PAN
Janel Denny	Paul La Farga
Katie Rooney	Robert Sato
Kiana Otsuka	Scott Brady

OahuMPO Staff Present: Mark Garrity, Zakari Mumuni, Samantha Lara, Lily Zheng, Dallas Ige, Chelsea Dau, Nicole Smith, Danelle Miyahara

I. INTRODUCTIONS / ROLL CALL

Chair Cordero called the meeting to order at 1:03 p.m. Chair mentioned the meeting is being recorded and reminded members to mute their mics when not speaking and to keep their cameras on as a quorum of 6 members must be visible for the duration of the meeting as required by Sunshine Law.

Roll call was taken of Policy Board members present and quorum was established. Chair Cordero and staff monitored cameras to ensure at least six members had their cameras on at all times during the meeting.

II. APPROVAL OF THE AUGUST 29, 2023 POLICY BOARD MEETING MINUTES

The Policy Board members reviewed the meeting minutes of the August 29, 2023 meeting which were sent to them in advance of the meeting.

A motion was made by Deputy Director Sumada of the Department of Planning and Permitting and seconded by Director Morton of Department of Transportation Services (DTS) to approve the August 29, 2023 meeting minutes as presented. There were no discussions, objections, or abstentions and the minutes were accepted.

III. REPORTS

A. EXECUTIVE DIRECTOR'S REPORT

Executive Director Mark Garrity summarized his report including brief descriptions of the business transacted at the September 6, 2023 meeting of the Citizens Advisory Committee and the September 8, 2023 Technical Advisory Committee meeting.

A copy of Executive Director Garrity's report is available on the OahuMPO webpage:
https://oahumpo.org/?wpfb_dl=3135

B. TECHNICAL ADVISORY COMMITTEE (TAC)

There were no comments regarding the TAC meeting for September.

C. CITIZEN ADVISORY COMMITTEE (CAC)

There were no comments regarding the CAC meeting for September.

IV. OLD BUSINESS

There was no old business.

V. NEW BUSINESS

B. OVERALL WORK PROGRAM (OWP) PLANNING STUDY PRESENTATION – ACTIVE TRANSPORTATION MONITORING PROGRAM PHASES I-III

Chelsea Dau, OahuMPO Transportation Planner, stated that the installation of the permanent counters is the first step in establishing an island-wide Active Transportation Monitoring Program to ensure that we are documenting the use of multimodal facilities, not just highways. The data will be shared with regional stakeholders and used to prioritize funding for bike/ped projects.

Mr. Scott Brady, Planner with the Department of Transportation Services (DTS), reviewed the Site Selection Criteria, and the list of counter locations. He stated on the Example Installations slide that the vertical pole counts pedestrians while the counters installed in the concrete are magnetic and capture the number of bicycles. Mr. Brady acknowledged that the bike/ped counting technology is changing rapidly.

In selecting the installation sites, DTS aimed for 3-4 locations for each travel pattern for proper factor development. Planners can analyze the travel data for each location to determine the factor group or primary purpose of travel (commute, recreation, school commute or utilitarian).

Mr. Brady stated that Seasonal Factoring is an on-going endeavor but that so far DTS has not seen a lot of seasonal differences because we don't have big changes in seasons.

Mr. Brady noted on the Public Portal slide that the bike/ped data is publicly available from a link on DTS' webpage for the Traffic Counting Program.

Senator Moriwaki inquired about active traffic data compared with bicycle data to see if there is study coordination between the different modes of transportation.

Mr. Brady said it starts with attaining and bringing in the data and creating a cyclical program by laying bicycle tubes near road tubes and collecting bicycle data near traffic site.

Mr. Garrity stated we intend to use this data to inform the long-range plan by studying usage over time.

Director Morton praised Mr. Brady (working at DTS) and his career of over 30 years involved with traffic monitoring. Mr. Brady is well known all over the U.S. and DTS is at the cutting edge of transportation data counting to be used in a meaningful way.

Chair Cordero requested clarification regarding the earlier afternoon peak traffic time near Ewa elementary school. Mr. Brady clarified that the afternoon peak traffic/commute time near Waialua Elementary School at Keoneula Boulevard Side Path is around 2:00PM, in comparison with the normal afternoon peak traffic/commute time in other locations between 4:00PM to 5:00PM., enough to make it a separate traffic pattern.

Director Manahan made a motion and Senator Moriwaki seconded to approve the presentation as evidence that the work was carried out, submit documentation of the work completed to the USDOT for approval, and incorporate study findings into the metropolitan transportation planning process. There were no abstention or objections and the motion passed.

B. ANNUAL MANDATORY ORIENTATION REFRESHER

Executive Director (ED) Garrity provided a refresher orientation which included the roles and responsibilities of the OahuMPO and the Policy Board members, summarized the standing committees, as well as the processes and procedures, work products and programs that are the responsibility of the Oahu MPO.

Councilmember Okimoto asked ED Garrity regarding the differences between modifications and amendments and what determines which revisions are minor vs. major. ED Garrity stated there are policies and procedures in place and very specific criteria that determine whether it is an administrative modification or amendment. This is often related to the dollar amount, the amount of change or overall value in relation to the percentage size of the project or program.

Senator Moriwaki asked ED Garrity what type of funding OahuMPO is eligible to receive. ED Garrity replied that OahuMPO receives formula funds from FTA and FHWA as part of OahuMPO's overall planning and programming and can apply for discretionary grant funds. OahuMPO also supports and can participate in joint grant applications with HDOT, DTS, and others. OahuMPO uses surface transportation block grant (STBG) funds for workforce development training programs at 100% federal funding, without needing a local match. The OahuMPO is looking for other opportunities to use 100% federal funds without having to ask for a local match. OahuMPO will inform the Policy Board before any grants are pursued.

VI. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS

There were no comments.

VII. ANNOUNCEMENTS

Chair Cordero mentioned a chat message from Kiana Otsuka that the State Energy Office offers free grant assistance for federal grants.

VIII. ADJOURNMENT

The meeting was adjourned at 1:56PM.

The PowerPoint for this meeting may be viewed at:

https://oahumpo.org/?wpfb_dl=3136