



To: Technical Advisory Committee Members

From: Mark Garrity, Executive Director

Date: February 9, 2024

Executive Director's Report

Overall Work Program (OWP) Quarterly Financial Report

For your information, the OahuMPO FY2024 2nd Quarter Financial Report is attached to the bottom of this document.

Policy Board

The Policy Board met on January 30. They held elections for a new Chair and Vice Chair for 2024-2025. Representative Darius Kila was elected to serve as Chair, and City Councilmember Val Okimoto was reelected to serve as Vice Chair.

They received an update on the Transportation Project Management Training Program and voted to approve an offer by the Hawaii State Department of Transportation (HDOT) to use State directed Federal funds and use OahuMPO staff time to organize and run the training program in 2024.

They received a presentation on the Anonui Street Functional Classification Request by DTS and voted to approve DTS' request to assign a functional classification to Anonui Street.

They also received presentations on the Transportation Improvement Program (TIP) Federal Fiscal Years (FFY) 2025-2028 Project and Program Scoring Review,

Their next meeting is scheduled for Tuesday, February 27 at 1:00 PM.

Citizens Advisory Committee (CAC)

The CAC met on February 7.

They received project updates from and were provided an opportunity to ask questions to City and County of Honolulu Department of Transportation Services (DTS) Chief Planner, Chris Clark.

They received a presentation including comments and agency responses regarding Transportation Improvement Program (TIP) FFYs 2022-2025 Revision 17. They voted to recommend the Policy Board approve TIP Revision 17.

Their next meeting is scheduled for Wednesday, March 6 at 2:30 p.m.

OWP Non-Staff Time Expenditures

2024-2025 OWP 7/01/2023 to 12/31/2023 (6 of 24 mos, 25%)				BEGINNING BALANCE (as of 7/01/2023)					EXPENDITURES (7/01/2023 to 12/31/2023)					BALANCE (as of 12/31/2023)					% Expended
				Federal Funds			Local Share	Total	Federal Funds			Local Share	Total	Federal Funds			Local Share	Total	
				FHWA	FTA	Total	OahuMPO-Held		FHWA	FTA	Total	OahuMPO Held		FHWA	FTA	Total	OahuMPO Held		
Work Element #	Description	Category	Status/Notes	FHWA	FTA	Total	OahuMPO-Held	Total	FHWA	FTA	Total	OahuMPO Held	Total	FHWA	FTA	Total	OahuMPO Held	Total	
301.09-24	Professional Development - Travel/Misc Training Expenses for Staff	Training	100% Federal Share	60,000		60,000		60,000	6,764		6,764		6,764	42,589		42,589	10,647	53,236	11%
301.09-23	Professional Development - Travel/Misc Training Expenses for Staff	Training	100% Federal Share	1,522		1,522		1,522	1,522		1,522							1,522	0%
301.09-24	Workforce Development - Project Management Training Pgm	Training	100% Federal Share	140,000		140,000		140,000	11,100		11,100		11,100			103,120	25,780	128,900	8%
302.01-24	Overhead (Lease, utilities, p-card, etc)	Overhead			280,000	280,000	70,000	350,000	-	72,975	72,975	18,244	91,219	-	207,025	207,025	51,756	258,781	26%
301.05-24	Single Audit	Consultant	Reimbursement to Staff Auditor's Office	72,000		72,000	18,000	90,000	-		-	-		72,000		72,000	18,000	90,000	0%
301.05-24	Accounting System	Consultant		24,000		24,000	6,000	30,000	10,199		10,199	2,550	12,749			13,801	3,450	17,251	42%
301.10-24	Computer & Network Maintenance	Consultant	Xerox: Regular IT Support	20,000		20,000	5,000	25,000	1,500		1,500	375	1,875			18,500	4,625	23,125	8%
301.10-23	Computer & Network Maintenance	Consultant	Xerox: Regular IT Support	5,364		5,364	1,341	6,705	5,364		5,364	1,341	6,705			-	-	-	100%
301.10-23	Computer & Network Maintenance	Consultant	Xerox: network security upgrades. \$49k expended in January 2024	47,200		47,200	11,800	59,000	10,199		10,199	2,550	12,749	37,001		37,001	9,250	46,251	22%
301.15-24	Computer Model Operations & Support	Consultant	Caliper	168,000		168,000	42,000	210,000	-		-	-		168,000		168,000	42,000	210,000	0%
301.15-23	Computer Model Operations & Support	Consultant	Caliper	160,000		160,000	40,000	200,000	99,362		99,362	24,840	124,202			60,638	15,160	75,798	62%
301.15-22	Computer Model Operations & Support	Consultant	Caliper	42,110		42,110	10,528	52,638	42,110		42,110	10,528	52,638						100%
301.15-24	Computer Model Operations & Support	Consultant	UrbanSim - Land Use Model. \$30k expended in January 2024	48,000		48,000	12,000	60,000											0%
301.21-23	Public Outreach Software	Software	Metroquest/Social Pinpoint. Subscription expires in March 2024	48,000		48,000	12,000	60,000	-		-	-		48,000		48,000	12,000	60,000	0%
301.16-23	ORTP 2050	Consultant	Contract with PBR/NN. \$111k expended in January 2024	106,242		106,242	26,561	132,803	16,698		16,698	4,175	20,873	89,544		89,544	22,386	111,930	16%
301.16-24	ORTP 2050	Consultant	Contract with PBR/NN	400,000		400,000	100,000	500,000	-		-	-		400,000		400,000	100,000	500,000	0%
301.16-23	ORTP 2050	Consultant	Contract with Urban Logiq	87,134		87,134	21,784	108,918	-		-	-		87,134		87,134	21,784	108,918	0%
				2,086,586					340,874					1,348,570					16%

OWP Staff Time Expenditures by Dollar

2024-2025 OWP 7/01/2023 to 12/31/2023 (6 of 24 mos, 25%)		BEGINNING BALANCE* (as of 7/01/2023)						EXPENDITURES (7/01/2023 to 12/31/2023)						BALANCE (as of 12/31/2023)						% Expended
		Federal Funds			Local Share		Total	Federal Funds			Local Share		Total	Federal Funds			Local Share		Total	
Financials - Proposed, Expended & Ending		Total	FHWA	FTA	Total	OahuMPO Held		Total	FHWA	FTA	Total	OahuMPO Held		Total	Total	FHWA	FTA	Total		
1	MPO Management & Program Administration	1,101,590	513,491	588,099	275,398	275,398	1,376,988	281,679	212,266	69,413	70,420	70,420	352,099	819,911	301,225	518,686	204,978	204,978	1,024,889	26%
2	Data Development & Maintenance (Modeling,T6/EJ)	367,593	367,593		91,898	91,898	459,491	22,134	22,134		5,533	5,533	27,667	345,459	345,459		86,365	86,365	431,824	6%
3	Short Range Planning (TIP/TAP)	199,469	199,469		49,867	49,867	249,336	11,636	11,636		2,909	2,909	14,545	187,833	187,833		46,958	46,958	234,791	6%
4	Long Range Planning (ORTP/CMP)	476,312	476,312		119,078	119,078	595,390	80,056	80,056		20,014	20,014	100,070	396,256	396,256		99,064	99,064	495,320	17%
5	Public Participation	360,036	360,036		90,009	90,009	450,045	36,026	36,026		9,006	9,006	45,032	324,010	324,010		81,003	81,003	405,013	10%
	Paid Time Off							66,827	66,827		16,707	16,707	83,534							
	Total 2024-2025 WE	2,505,000			626,250		3,131,250	498,358	428,945	69,413	124,589	124,589	622,947	2,073,470			518,367		2,591,837	20%

OWP Subrecipient Study Expenditures

2024-2025 OWP 7/01/2023 to 12/31/2023 (6 of 24 mos, 25%)		POP End Date	Responsible Agency	Notes	BEGINNING BALANCE (All time)			EXPENDITURES (All time)			EXPENDITURES (October 2023-December 2023)			BALANCE (as of 1/29/2024)			% Expended All Time
					Federal (FHWA - PL)	Local Share (Subrecipient)	Total	Federal (FHWA - PL)	Local Share (Subrecipient)	Total	Federal (FHWA - PL)	Local Share (Subrecipient)	Total	Federal (FHWA - PL)	Local Share (Subrecipient)	Total	
206.02-24	Transit Rider Survey Interim Opening 2	6/30/2025	DTS		1,373,532	343,383	1,716,915	-	-		-	-				1,716,915	0%
206.05-24	State Gov Employee TDM Study	6/30/2025	OahuMPO		200,000	50,000	250,000	-	-		-	-				250,000	0%
206.03-24	Active Transportation Monitoring Program Phase IV	6/30/2025	DTS		217,824	54,456	272,280	-	-		-	-				272,280	0%
206.01-24	Short-Range Transit Improvement Program	6/30/2025	DTS		1,901,668	475,417	2,377,085	-	-		-	-				2,377,085	0%
206.04-24	Multimodal Mobility Hub Study Phase II	6/30/2025	OahuMPO		160,000	40,000	200,000	-	-		-	-				200,000	0%
206.06-24	Educational Framework for Youth Engagement in Oahu's Transportation Planning Phase II	6/30/2025	UH Manoa		228,094	57,024	285,118	-	-		-	-				285,118	0%
206.07-24	Multimodal Assessment Phase II	6/30/2025	OahuMPO		120,000	30,000	150,000	-	-		-	-				150,000	0%
204.17-23	Educational Framework for Youth Engagement in Oahu's Transportation Planning Phase I		UH Manoa		100,236	25,059	125,295	-	-		-	-				125,295	0%
204.15-23	Multimodal Assessment Phase I	6/30/2025	OahuMPO		80,000	20,000	100,000	-	-		-	-				100,000	0%
204.16-23	Traffic Signal Optimization & Demand Management	6/30/2025	DTS		440,000	110,000	550,000	30	7	37	-	-		439,970	109,993	549,963	0%
204.02-21	Planning for Improved Resilience to Coastal Hazards Through Green Infrastructure	12/31/2023	DLNR		200,000	50,000	250,000	72,997	18,249	91,246	57,550	14,388	71,938	127,003	31,751	158,754	36%
204.03-21	Multimodal Mobility Hub Planning Study Phase I	12/31/2024	DLNR		100,000	25,000	125,000	75,808	18,952	94,760	-	-	-	24,192	6,048	30,240	76%
203.18-19	Energy Conservation Emissions Reduction Plan	12/31/2024	DTS/OCCSR		400,000	100,000	500,000	206,731	51,683	258,414	44,320	11,080	55,400	193,269	48,317	241,586	52%
204.06-21	Multi-Modal Transit Asset Management Plan Phase 2	7/29/2025	DTS		760,000	190,000	950,000	262,082	65,521	327,603	-	-		497,918	124,479	622,397	34%
204.08-22	Active Transportation Monitoring Data Phase II	12/30/2023	DTS	Work is complete. Awaiting billing.	168,000	42,000	210,000	168,000	42,000	210,000	129,481	32,370	161,851	-	-	-	100%
204.10-22	Active Transportation Monitoring Data Phase III	12/30/2023	DTS		160,000	40,000	200,000	160,000	40,000	200,000	5,957	1,489	7,446	-	-	-	100%
204.07-21	Active Transportation Monitoring Data Phase I	6/30/2024	DTS		188,000	47,000	235,000	188,000	47,000	235,000	25,863	6,466	32,329	-	-	-	100%
203.19-20	Vision Zero Action Plan	6/30/2024	DTS		1,008,000	252,000	1,260,000	495,710	123,927	619,637	77,031	19,258	96,289	512,290	128,073	640,363	49%
203.20-20	AV Planning Study	6/30/2023	HART		40,000	10,000	50,000							40,000	10,000	50,000	0%
203.21-20	TDM Plan	6/30/2023	DTS		386,683	96,671	483,354	386,683	96,671	483,354	60,696	15,174	75,870	-	-	-	100%
203.09-18	2019 Transit Rider Survey	12/31/2023	DTS		1,120,000	280,000	1,400,000	1,120,000	280,000	1,400,000	138,582	34,645	173,227	-	-	-	100%

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