



DRAFT Meeting Minutes of the  
Oahu Metropolitan Planning Organization  
**POLICY BOARD**

March 28, 2024, 3:00 PM

Virtual Meeting hosted on Zoom, and in person at  
707 Richards Street, Suite 200, Honolulu, HI 96813

**Members Present:**

Representative Darius Kila, Chair	DTS Chris Clark
Councilmember Radiant Cordero	HART Executive Director Lori Kahikina
Councilmember Val Okimoto, Vice Chair	DOH Heidi Hansen-Smith
DOT Deputy Director Tammy Lee	

**Members Absent:** Senator Chris Lee, Senator Sharon Moriwaki, Representative Lisa Kitagawa, Councilmember Tyler Dos Santos-Tam, DPP Dawn Takeuchi-Apuna, FHWA Richelle Takara, OPSD Mary Alice Evans

**Known Guests Present:**

Gavin Kennedy	Justin Menina
Ian Crittenden	Robert Sato
Jame Schaedel	

**OahuMPO Staff Present:** Executive Director Mark Garrity, Chelsea Dau, Dallas Ige, Danelle Miyahara, Joel Vincent, Kiana Otsuka, Lily Zheng, Nicole Smith, Samantha Lara, Zakari Mumuni

**I. INTRODUCTIONS / ROLL CALL**

Chair Kila called the meeting to order at 3:05 p.m. Chair Kila mentioned the meeting is being recorded and reminded members to mute their mics when not speaking and to keep their cameras on as a quorum of 6 members must be visible for the duration of the meeting as required by Sunshine Law.

Roll call was taken of Policy Board members present and quorum was established. Chair Kila and Oahu MPO staff monitored cameras to ensure at least six members had their cameras on at all times during the meeting.

**II. APPROVAL OF THE FEBRUARY 27, 2024 POLICY BOARD MEETING MINUTES**

The Policy Board members reviewed the meeting minutes of the February 27, 2024 meeting which were sent to them in advance of the meeting.

A motion was made by Councilmember Cordero and seconded by Vice Chair Okimoto to approve the February 27, 2024 meeting minutes as presented. There were no discussions, objections, or abstentions and the minutes were accepted.

### **III. REPORTS**

#### **A. EXECUTIVE DIRECTOR'S REPORT**

Executive Director (ED) Mark Garrity provided a summary of recent activities at OahuMPO, including updates to the Oahu Regional Transportation Plan (ORTP), Community Engagement, Federal Grant Opportunities, and a summary of the latest Citizen Advisory Committee (CAC) and Technical Advisory Committee (TAC) meetings.

A copy of Executive Director Garrity's report is available on the OahuMPO webpage:  
[https://oahumpo.org/?wpfb\\_dl=3255](https://oahumpo.org/?wpfb_dl=3255)

#### **B. TECHNICAL ADVISORY COMMITTEE (TAC)**

There was no report from the TAC.

#### **C. CITIZEN ADVISORY COMMITTEE (CAC)**

There was no report from the CAC.

### **IV. OLD BUSINESS**

There was no old business.

### **V. NEW BUSINESS**

#### **A. Oahu Regional Transportation Plan (ORTP) 2050 Objectives and Performance Measure Update**

Transportation Planner Chelsea Dau summarized the ORTP 2050 Vision and Goals and described the guidelines that OahuMPO followed when setting plan objectives and performance measures.

Ms. Dau then reviewed each goal, its associated objectives and the performance measures that would be tracked to gauge progress. She noted that the federally required performance measures were indicated by (F) on the slides. There are 7 goals, 17 objectives and 52 performance measures, roughly half of which are federally required.

Vice Chair Okimoto asked about the timelines for the measurables and benchmarks.

Ms. Dau emphasized the importance of updating and making performance measures available annually. Vice Chair Okimoto also had safety concerns regarding crashes involving pedestrians, cyclists, and motor vehicles. Ms. Dau said OahuMPO is committing to reporting the metrics annually and creating a dashboard for better understanding and will also check on Vice Chair Okimoto's inquiry to see if e-bikes are included in the study.

Councilmember Cordero was concerned about emergency vehicle access points and their impacts in communities. Ms. Dau replied that OahuMPO is working with consultants to develop measures for emergency ingress and egress but currently lacks specific data for transit and active transportation modes. Councilmember Cordero proposed possibly addressing this issue at the county or state level to account for public transit and other modes in emergency access planning.

A motion was made by Vice Chair Okimoto and seconded by Councilmember Cordero to approve the Oahu Region Transportation Plan (ORTP) 2050 Objectives and Performance

Measures. There were no discussions, objections, or abstentions and the minutes were accepted.

## **B. CARBON REDUCTION PROGRAM (CRP) UPDATE**

Executive Director Garrity stated that OahuMPO staff had identified 32 projects and programs in the current Transportation Improvement Program (TIP) that are eligible for CRP funds, and displayed the highest scoring projects, ranked with bike/ped projects at the top.

Director Garrity noted that the CRP funding is a relatively small amount and must be assigned to projects that are ready to receive the funds. The recommendation is to allocate the full amount (~\$6 million over 3 years) to the Transportation Alternatives Program (MPO or State) and allow flexibility regarding the specific project to which the funds will be allocated.

Vice Chair Okimoto raised a question regarding the scoring process for projects in the TIP. The scores fell within a range of 5.5 to 18.5 and the highest scores were based on criteria relevant to the CRP. Vice Chair Okimoto requested further clarification regarding the scoring process. Mr. Dallas Ige will be providing that information to Vice Chair Okimoto.

Councilmember Cordero asked about the scoring criteria used to evaluate eligible projects under the CRP. ED Garrity explained that the projects (in the TIP) were scored based on relevant criteria for the program including factors such as accessibility and funding. Projects need to be ready for implementation within a specific time frame to be eligible for funding and they must already have received federal funds to be consistent with program goals.

A motion was made by Vice Chair Okimoto and seconded by HDOT Deputy Director Tammy Lee to approve the project prioritization and selection process and list of selected projects for the CRP Suballocation of Funds for the Oahu Urbanized Area. There were no discussions, objections, or abstentions and the motion was passed.

## **C. TRANSPORTATION SAFETY WORKSHOP**

Executive Director Garrity announced that the OahuMPO Policy Board Chair, Vice Chair, and Executive Director have all been invited to join the Transportation Safety Mobile Workshop, from June 1-10, 2024, which will include visits to New York and cities in Northern Europe that have successfully improved transportation safety and equity, reducing the numbers of crashes between 30% to 70% in some regions. This also presents an opportunity to explore innovative transportation safety solutions first-hand, bringing valuable insights back to Hawaii.

The workshop is being organized by the Hawaii State Department of Health (HDOH) and the Hawaii State Department of Transportation (HDOT), which will cover administrative and operational costs. Participants are responsible for their own travel expenses including airfare, lodging, meals, and local transportation.

A motion was made by Councilmember Cordero and seconded by Vice Chair Okimoto to approve the use of donated State Department of Health funds for travel related expenses for the Chair and Vice Chair, and the use of FHWA STBG Urban

Workforce Development funds for travel related expenses for the Executive Director, to attend the 2024 Transportation Safety Mobile Workshop.  
There were no discussions, objections, or abstentions and the motion was passed.

**VI. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INCLUDED ON THE AGENDA**

There were no comments.

**VII. ANNOUNCEMENTS**

ED Garrity and Danelle Miyahara reminded Policy Board members that the next Policy Board meeting will be held on Monday, April 29, at 11:00 AM.

**VIII. ADJOURNMENT**

The meeting was adjourned at 3:49 PM.

The PowerPoint for this meeting may be viewed at:  
[https://oahumpo.org/?wpfb\\_dl=3256](https://oahumpo.org/?wpfb_dl=3256)