

Minutes of the
Oahu Metropolitan Planning Organization

CITIZEN ADVISORY COMMITTEE
Wednesday, July 19, 2017 at 3:00 p.m.
Honolulu Hale, Room 301
530 South King Street, Honolulu, Hawaii

Attendance

Member organization	Present?	Represented by	Absent?
AARP	X	James Burke	
American Planning Association			X
American Society of Civil Engineers			X
Beautiful Honolulu Foundation			X
Castle and Cook Homes Hawaii			X
Citizens for a Fair ADA ride	X	Rose Pou	
Committee for Balanced Transportation	X	Joe Magaldi	
E Noa Corporation	X	Tom Dinell	
Gentry Homes, Ltd.			X
Hawaii Association of the Blind	X	Anthony Akamaine	
Hawaii Bicycling League	X	Daniel Alexander	
Hawaii Teamsters / Allied Workers, Local 996			X
Hui Kupuna VIP			X
Hunt Companies			X
Institute of Transportation Engineers	X	Robert Nehmad	
Kaaawa Community Association	X	Andrea Anixt	
Land Use Research Foundation of Hawaii			X
League of Women Voters			X
Mestizo Association	X	Arvid Youngquist	
NB#01 Hawaii Kai			X
NB#02 Kuliouou-Kalani Iki			X
NB#03 Waialae-Kahala			X
NB#05 Diamond Head-Kapahulu	X	Bert Narita	
NB#07 Manoa			X
NB#08 McCully-Moiliili			X
NB#09 Waikiki	X	David Benson	
NB#10 Makiki-Lower Punchbowl-Tantalus	X	Charles Carole	
NB#11 Ala Moana-Kakaako			X
NB#13 Downtown-Chinatown	X	Dolores Mollring	
NB#14 Liliha-Puunui-Alewa-Kamehameha Hts.	X	Brandon Mitsuda	
NB#15 Kalihi Palama			X
NB#18 Aliamanu - Salt Lake			X
NB#21 Pearl City	X	Larry Veray	
NB#22 Waipahu			X

Member organization	Present?	Represented by	Absent?
NB#23 Ewa			X
NB#24 Waianae Coast			X
NB#25 Mililani-Waipio-Melemanu	X	Dick Poirier	
NB#26 Wahiawa			X
NB#29 Kahaluu	X	Ken LaVasseur	
NB#34 Makakilo-Kapolei Honokai Hale	X	Frank Genadio	
NB#35 Mililani Mauka-Launani Valley	X	Steven Melendrez	
NB#36 Nanakuli-Mailii			X
North Shore Chamber of Commerce			X
Pacific Resource Partnership	X	Paul Migliorato	
Palehua Townhouses	X	Michael Golojuch	
Waikiki Resident's Association	X	Daisy Murai	

Guests	Lisa Leandro (CCL), Nicole Hori (NB#12), Renee Yamasaki (DTS), Miriam Elliot (NB#10), Marion Poirier (Public), Kathy Foote (Public), Mela Kealoha-Lindsey (Creations of Hawaii), Ikaika Hussey (NB#16), Shem Lawlor (Sustainable Transportation Coalition of Hawaii), Lauren Reichelt (Blue Planet Foundation)
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OahuMPO staff present	Dylan Armstrong, Alvin Au, Kiana Otsuka, and Roni Schack
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Meeting was properly noticed in accordance with State law.

1. CALL TO ORDER

Chair Dick Poirier called the meeting to order at 3:00 p.m. and asked attendees to introduce themselves.

2. APPROVAL OF THE JULY 19, 2017 MEETING MINUTES

A motion was made and seconded to accept the July 19, 2017 meeting minutes. The motion was passed unanimously.

3. REPORT OF THE INTERIM EXECUTIVE DIRECTOR

Interim Executive Director of OahuMPO, Alvin Au announced that OahuMPO met with the MauiMPO on June 26, 2017 to discuss consistent policies and procedures, as well as to network with staff members. In addition, OahuMPO met with Spire Hawaii to address auditing and Federal Certification findings, develop accounting procedures, and make recommendations concerning an accounting system. OahuMPO is also currently working on preparing additional contracts for computer maintenance, the Makaha Beach Park Route 93 Realignment Feasibility Study, and supplemental Oahu Regional Transportation Plan needs. Interim Executive Director Au also announced that OahuMPO is working to reobligate the Roadway Surface Conditions Assessment & Repair Plan in a new work element, after meeting with the City Department of Facility Maintenance.

Interim Executive Director Au announced tentative Policy Board agenda items: approval of both the FY2018 Overall Work Program and the FFY 2015-2018 Transportation Improvement Program Revision #17. OahuMPO will meet with the Policy Board on July 28th, 2017.

In addition, Interim Executive Director Au announced that the OahuMPO will meet with the Technical Advisory Committee (TAC) on July 21st, 2017. The TAC will be presented the FY 2018 Overall Work Program (OWP), as well as the FFY 2015-2018 Transportation Improvement Program Revision #17.

Finally, Interim Executive Director Au announced that the Senior Transportation Planner position has been filled.

There was discussion regarding the clarification of the Makaha Beach Park Route 93 Realignment Feasibility Study.

The Interim Executive Director's Report may be viewed on the OahuMPO website: <http://www.oahumpo.org/wp-content/uploads/2013/01/CAC-IED-Report-July-2017.pdf>

4. UNFINISHED BUSINESS

There was no unfinished business.

5. NEW BUSINESS

A. FFY 2015-2018 Transportation Improvement Program Revision (TIP) #17

Planning Analyst Dylan Armstrong presented a background of the Transportation Improvement Program (TIP), its regional significance, the revisions, including improvements in the clarity of the document. Mr. Armstrong described the nine amendments, which include OS34 Kamehameha Highway (Route 83) Bridge replacement Waiahole Bride, OS37 Kamehameha Highway (Route 83) Rockfall Protection at Waimea Bay, OS33 Kamehameha Highway (Route 99) Bridge Replacement Upper Poamoho Stream Bridge, OS45 Moanalua Freeway (Route H-201) Lighting Improvements Halawa Heights, OS47 Moanalua Freeway (Route H-201) Seismic Retrofit Puuloa Interchange Ramp "A" and Separation, OS68 State Safety Oversight Program, and OC13 Bus and Handi-Van Acquisition Program.

There was discussion to clarify the revisions included in TIP Revision #17 on the newly added project State Safety Oversight Program and whether it is for construction safety or operational safety, whether there were any deletions included in TIP Revision #17, whether ongoing projects can be discussed, whether the CAC had previously voted on Revision #17, whether the Waikane Bridge project was deleted, and how much money went to rail.

A motion was made by James Burke and seconded by Robert Nehmad to recommend the FFY 2015-2018 Transportation Improvement Program Revision #17 for Policy Board consideration. There was one objection and no abstentions, therefore the motion carried.

B. CAC Bylaws Permitted Interaction Group

Chair Poirier reminded the CAC that they were presented with proposed amendments to the CAC Bylaws at last month's meeting. However, according to the Sunshine Law, members vote on the proposed amendments at the meeting following the permitted interaction group's presentation.

A motion was made by Bert Narita and seconded by Andrea Anixt to recommend the proposed revisions to the CAC Bylaws for Policy Board approval. There were no objections and abstentions, and the motion carried.

Acting Community Planner, Kiana Otsuka announced that she would be presenting both the 2016 and 2017 proposed amendments to the CAC Bylaws to the Policy Board at their next meeting scheduled for July 28th, 2017. Ms. Otsuka said she would update the CAC on whether the proposed amendments were approved by the Policy Board, and of any questions/concerns that arose at the meeting.

C. CAC Self-Evaluation Discussion

Acting Community Planner, Kiana Otsuka briefly discussed the results of the CAC self-evaluation and some possible suggestions for mitigating CAC challenges. Ms. Otsuka asked members of the CAC for suggestions on how to make meetings feel less rushed. She suggested that the number of agenda items be limited. Other CAC members suggested the flexibility of booking the room for 90 minutes and creation of a calendar of expected publishing dates of OahuMPO documents that the CAC would review be posted on the website and included in orientation materials. There was discussion regarding how long the CAC has the meeting room for and how to update CAC representative information.

Ms. Otsuka asked members of the CAC for suggestions on how to make meeting times more convenient. She noted that the CAC was polled in January 2017, and the third Wednesday at 3:00PM was indicated as the most convenient for the majority of responding CAC members. She suggested that another poll be taken after the CAC acquires new members due to the change in neighborhood boards' leadership. She also noted that a change in meeting location is something that is being considered. There was discussion on whether booking a room at the Legislature was possible, the fact that meetings after work would be considered overtime for some people, and that a meeting in Kapolei may make more people sympathetic to leeward traffic woes. Ms. Otsuka noted that she is grateful for the active participation of all the members of the CAC, and would like meetings to be as convenient as possible for the most people to participate.

Ms. Otsuka asked members of the CAC for suggestions on how to better influence Policy Board decision making. She noted that CAC members can request time at Policy Board meetings to make presentations about issues of interest. Further, she suggested that members may form a permitted interaction group to prepare and present on the issue of interest. Chair Poirier and other CAC members concurred that members who would like to present at the Policy Board should get permission from the CAC or do their presentation at a CAC meeting before presenting at Policy Board meetings. There was discussion regarding the amount of time allotted for presentations.

Ms. Otsuka asked members of the CAC what they'd like to see in the CAC welcome packets. Ms. Otsuka suggested that the following should be included in the packets: OahuMPO's, the CAC's, the TAC's and the Policy Board roles, members' role in the CAC, and how members can broaden their public outreach. CAC members also suggested including a glossary and information on where to park in the orientation packet. There was discussion on the format of the document and the recruitment of other neighborhood boards.

Ms. Otsuka asked members of the CAC for suggestions on how to go about presenting transportation priorities and needs to the State and County legislative bodies. She noted Section III.A.14 of the CAC Bylaws states that CAC members must request and receive

the approval of the Policy Board before testifying on behalf of the CAC. She suggested that CAC members be more active in preparing testimony on issues of interest as individuals. There was discussion regarding whether CAC members can testify as an individual on behalf of their respective organizations and mention that their organization is a part of the CAC but not testifying on behalf of the CAC.

6. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT INLCUED ON THE AGENDA

Bert Narita announced that Neighborhood Board #5 opposes the City's repavement of Date Street because at least three locations with ADA ramps enter the street directly without any sidewalk markings. There was further discussion on the goals of Complete Streets, laws regarding the marking of crosswalks, the importance of Neighborhood Boards voicing their concerns, and the federal guidelines for removing crosswalks put in by unofficial organizations.

Ken LaVasseur announced that a multimodal pathway was put in on Kahekili Highway, between the two Hui Iwa Streets. He noted that Neighborhood Board #29 Kahalu'u is having difficulties in reaching the Hawaii Department of Transportation and the City and County to find out if this multi-modal pathway will extend to Ahaolelo Street, near the Hygenics Store. Interim Executive Director Au said that he would follow up with Ken, and suggested that he send Ms. Otsuka an email detailing the issue.

Arvid Youngquist asked whether S-Curves in Kalihi have been brought up at the OahuMPO. Interim Executive Director Au suggested that Mr. Youngquist send Ms. Otsuka an email with further clarification on the question, and that he would follow up.

7. ANNOUCEMENTS

None

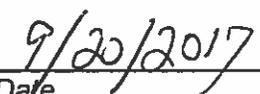
8. ANNOUNCEMENT OF NEXT SCHEDULED MEETING

The next meeting will be on August 16, 2017 at 3:00PM at Honolulu Hale.

There being no further business, a motion was made and seconded to adjourn the meeting. There were no objections, and the meeting was adjourned at 4:04 p.m.



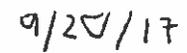
CAC Chair Richard Poirier



Date



CAC Secretary Kiana Otsuka



Date