Oahu Metropolitan Planning Organization Citizen Advisory Committee

June 21, 2017

I. Call to order by Chair

II. Approval of the April 19, 2017 Meeting Minutes

III. Report of Technical Advisory Committee & Policy Board Meetings

IV. Unfinished Business

a. None

V. New Business

a. Oahu Regional Transportation Plan (ORTP) 2050

–Amy Ford-Wagner

ORTP 2050

What is the ORTP?

- Required planning document
- Establishes a long-range vision for surface transportation on Oahu
- Identifies projects and programs to help achieve that vision – these projects become eligible for federal funding
- Updated every five years
- Current ORTP approved April 2016/next ORTP due 2021!

Issues for ORTP 2050

Public Involvement

- Outreach methods
- Outreach locations
- Connecting across the island
- Hearing from everyone

Issues for ORTP 2050

Performance Measures

- Meaningful ways of measuring impacts from transportation system
- Guide investment priorities
- What do we use now?
  - Investment in Title VI and Environmental Justice areas
- Impact of federal requirements
  - Safety
  - Pavement Condition
  - Bridge Condition
  - System Performance
  - Freight
  - CMAQ

ORTP: Performance Measures

- What are island priorities?
- State and City/County Priorities
  - 100% renewable energy
    - Savannah (GA) MPO: Energy consumption trends
  - Economic Vitality/Cost of living
    - St. Louis MPO: Housing & Transportation Affordability Index
    - Mid-America Regional Council (Kansas City, MO/KS): Combined transportation and housing costs as a percentage of median income
  - Complete streets
    - Memphis MPO: “Is the number of bike/ped facilities that connect jurisdictions increasing?”
  - Public health
    - Nashville MPO: Physical Activity & Health Outcomes

Desired action for CAC

Establish Permitted Interaction Group to work on ORTP 2050

V. New Business

a. Oahu Regional Transportation Plan (ORTP) 2050

–Amy Ford-Wagner

Requested Action: Establish Permitted Interaction Group to look at the 2018 Overall Work Plan.

V. New Business

b. Financial Year 2018 Overall Work Program (OWP)

–Amy Ford-Wagner

OWP FY2018

Overall Work Program

- Shows the work being programmed for federal FHWA and FTA **planning** funding
- New work program every year

OWP FY2018

Overall Work Program

- Shows the work being programmed for federal FHWA and FTA **planning** funding
- New work program every year

Extended FY2017 OWP

- OahuMPO Process & Procedures
  - **Administrative modification**: revision that transfers funding between approved work elements provided:
    - Transfer does not exceed $100,000 per transfer, and
    - Cumulatively, the transfer does not exceed 10% of the total approved budget for the year, and
    - Tasks and/or objectives of the work elements do not change.
  - No TAC or public review or Policy Board approval required.
  - Notification provided to the Policy Board, the advisory committees, & FTA / FHWA

- No-cost time extension [2 CFR 200.308(d)(2)] to July 31
- Coordination: HDOT BUS, no issues with extension
- FHWA & FTA: Concur with the request to extend
- Must approve FY2018 OWP by July 31

OWP FY2018

- FY2018: Budgeting for full staffing, but key positions remain vacant
- Staff priorities, per Policy Board direction:
  - Subrecipient training program, a focus of the 2014 Certification Review and subsequent audit findings
  - Responding to accounting findings and recommendations from the 2014 Certification Review and 2015 and 2016 audit findings
  - Continued revisions to the current Transportation Improvement Program (TIP) and development of the next four-year TIP
  - Planning and first development steps for the next Oahu Regional Transportation Plan (ORTP), including improvements to the transportation demand forecasting model
  - Implementation and monitoring of federal Performance Measures, including coordinating with and responding to State target-setting efforts
  - Continued emphasis on proactive and transparent public involvement.
  - Continued support of OahuMPO's Policy Board and advisory committees
  - Management of ongoing agency consultant studies
- As OahuMPO achieves full staffing levels, additional work elements may be considered according to Policy Board direction

CAC Candidate Projects

Title	Recommendation	Comments from City
TheBus Route Evaluation Study	See 203.06-18 Oahu Mass Transit Joint Operational Study	*Duplicates efforts to improve service quality and efficiency already being undertaken by PTD and OTS on an ongoing basis*
TheHandi-Van Study	Not recommended for programming	*Duplicates similar analyses already conducted in recent years by DTS, OTS, and various consultant teams*
North Shore Corridor Study	Possible future programming	*Kamehameha Highway is an HDOT roadway. Consult HDOT to determine what studies have already been completed to avoid redundancies*
Kapahulu Avenue Corridor Study	Not recommended for programming	*The City has been assessing traffic conditions on this corridor and examining possible improvements that could include Complete Streets concepts.*
Ferry Feasibility Study	Not recommended for programming	*DTS conducted an Ewa/Leeward trial ferry transit system ("TheBoat") from September 2007 through June 2009.* • *Avg. ~270 riders per day, only 30% of capacity of vessel.* • *Operations too expensive per rider* • *Positive feedback from the riders*

FY2018 Work Program

For OahuMPO

- OahuMPO Participation Plan Evaluation (originally programmed in FY 2014)
- Title VI & Environmental Justice Monitoring (originally programmed in FY 2014)
- Transportation Revenue Forecast & Alternative Revenue Exploration (originally programmed in FY 2014)
- Congestion Management Process Update (originally programmed in FY 2015)
- Central Oahu Transportation Study (originally programmed in FY 2015)
- Makaha Beach Park Route 93 Realignment Feasibility Study (originally programmed in FY 2015 as “Farrington Highway Realignment Feasibility Study”)
- Comprehensive Data Management and Sharing Study (originally programmed in FY 2017)
- Ongoing operations and planning support activities

FY2018 Work Program

For the City Department of Transportation Services (DTS)

- **Oahu Mass Transit Joint Feasibility Study**
- **Review and Update of Planned Rights-of-Way for Existing Streets**
- Ewa Impact Fees for Traffic & Roadway Improvements Update Study (originally programmed in FY 2014)
- PM Peak Period Tow Away Zone Modifications (originally programmed in FY 2016)
- Kapalama Sub-Area Multimodal Circulation and Mobility Study (originally programmed in FY 2017)
- Oahu Bike Plan Update (originally programmed in FY 2017)

For the City Department of Emergency Management (DEM)

- Oahu Coastal Communities Evacuation Planning Project – Phase 2 (originally programmed in FY 2017)

For the Honolulu Authority for Rapid Transportation (HART)

- **2019 Transit Rider Survey Project**
- Transit Fares Scenario Modeling (originally programmed in FY 2016)

FY2018 OWP: Next Steps

- *Policy Board approves Public Review Draft – June 23*
- *Public Review & Intergovernmental Review Period*
- *Policy Board approves Final Draft by July 31, 2017*

V. New Business

b. Financial Year 2018 Overall Work Program (OWP)

–Amy Ford-Wagner

Requested Action: Recommend approval to the Policy Board to release FY2018 Draft OWP for public review & comment

V. New Business

d. Bylaws Permitted Interaction Group Presentation

–Kiana Otsuka & Dick Poirier

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Housekeeping Revisions

Section	Description	Challenge	Revision
Section: II.C.4-5 (Pages 3-4)	Membership installment application and incomplete membership applications	Cumbersome timeline and application process	Delete
Section: III.B.8 (Pages 7-8)	Guidelines for testifying on behalf of the CAC	Policy Board approval	Original language
Section: III.D.2 (Pages 8-9)	Election of the Chair and Vice Chair	Need clear language to insure that the new Chair and Vice Chair are elected before any action requiring a vote	Prioritize the election of the Chair and the Vice Chair as the first agenda item; and replaces roll-call vote with a show of hands, unless a roll-call vote is requested by a member

Housekeeping Revisions

Section	Description	Challenge	Revision
Section: III.D.9 (Pages 10-11)	The formation of sub-committees, permitted interaction groups, and the appointment of chairs to these groups	The language is placed in an unrelated section; does not include permitted interaction groups; excludes non-CAC members from participation; and difficulty in finding chairs for such groups	Moved this section to IV.B.7 (meetings); added permitted interaction groups to the language; includes non-CAC members for participation (non-voting/exofficio); allows for the Chair of the CAC to appoint Chairs for such groups

Housekeeping Revisions

Section	Description	Challenge	Revision
Section: IV.B.1 (Page 12)	The preference of meeting date, time, and location	Unclear language	Change “majority preferences” to “known preferences”
Section: IV.B.5 (Page 12)	Modifying the agenda	Does not prioritize the election of the Chair and the Vice Chair; and makes for a more cumbersome election	Added the exception of the election of the Chair and Vice Chair, when modifying the agenda

Policy Change - Member Absences, Removal Process and Resignation

Organization	Meetings Attended	Organization	Meetings Attended
Beautiful Honolulu Foundation	0/9	Land Use Research Foundation of Hawaii	0/9
Castle and Cook Homes Hawaii	1/9	Mestizo Association	3/9
Hawaii Association of the Blind	0/9	North Shore Chamber of Commerce	4/9
Hui Kupuna VIP	0/9	Palehua Townshouses	3/9
Hunt Companies	2/9		
		Total Non-Neighborhood Boards Eligible for Probation	9

Policy Change - Member Absences, Removal Process and Resignation

Organization	Meetings Attended	Organization	Meetings Attended
NB#1	3/9	NB#24	1/9
NB#7	3/9	NB#26	4/9
NB#8	0/9		
NB#9	3/9	**Total Neighborhood Boards Eligible for Probation**	13
NB#11	5/9		
NB#13	0/9		
NB#14	3/9		
NB#15	0/9	**Total Eligible for Probation**	22
NB#18	0/9		
NB#21	3/9		
NB#23	3/9		

Reasons for Policy Change

- Section: III.A.7-10 (Pages 6-7)
  - Regarding member absences, removal process and resignation
- Challenge: The current bylaws regarding member absences do not meet the needs of the CAC
  - Member organizations present should want to be there and engaged; members not in attendance affects quorum
  - Current language is confusing, particularly around the probation period
  - Allows only for the annual review of member attendance
- Revision:
  - Change current procedures to the same procedures used by the Neighborhood Boards

V. New Business

c. CAC Self-Evaluation Results & Discussion

-Kiana Otsuka

Self-Evaluation Results – What do you like best about the CAC?

What do you like best about the CAC?	Number of Responses
Opportunity to receive information and learn about transportation issues	12
Opportunity to collaborate, discuss and review transportation projects	8
Forum for community voices to be heard and community feedback to be shared	6
Diversity of the group	1
Interesting guest speakers	
Sense of community and involvement	
The group's collegiality	
Excellent networking opportunity	

Self-Evaluation Results – What do you like least about the CAC?

What do you like least about the CAC?	Number of Responses
Meetings feel rushed	6
Time of meetings are inconvenient	6
Lack of content or explanation for issues discussed	5
Conversations dominated by a few	3
Too informationally dense	1
Too many acronyms	1
Discussions artificially ended	1
The room is too small	1
Meetings are rigid	1
There is friction between committees	1
Lack of time for social factors	

Discussion – Meetings Feel Rushed

- Limit the number of agenda items, allowing more time for discussion

Discussion – Time of Meetings are Inconvenient

- January 2017 poll results indicated that 3rd Wednesday at 3PM works best for the most members
- Another poll asking members for time preference in the near future can be taken

Self-Evaluation Results – What does the CAC do well?

What does the CAC do well?	Number of Responses
Efficiency with time and agenda items	17
Monthly output is fairly impressive	7
Meets quorum frequently	3

Self-Evaluation Results – What can the CAC do better?

What can the CAC do better?	Number of Responses
Find better ways to influence Policy Board decision-making	9
Make a greater effort to publicize the work the CAC does	4
More time to review documents before meetings	3
Be more active in matters related to HART	3
Increase distribution of information to the public and members of the CAC	3
Encourage politicians to attend the meetings	2
Be more active in presenting ideas to OahuMPO	1
Make greater use of PIGs	1
Find better ways to inform OahuMPO work products	

Discussion – Find better ways to influence Policy Board decision making

- Request time at Policy Board meetings to make presentations about particular issues of interest
  - Establish Permitted Interaction Group to put together presentation and present at Policy Board meetings

Self-Evaluation Results – If you could change one thing about what we do, and how we do it, what would it be?

What can the CAC do better?	Number of Responses
Introductory/welcome packet to explain members' role and the purpose of the CAC	9
Present CAC transportation priorities and needs to the State and County legislative bodies	9
Separate immediate plans from long-term planning/vision	4
Move the meeting time to later in the day (i.e. 5:00PM-6:00PM)	3
Schedule more than an hour for meetings	1
Create events calendar	1
Issue attendance summaries to members	
Schedule meetings in a larger room	
Print name cards on both sides	

Discussion – Introduction/Welcome Packet

- What would be most helpful to include in this packet?
  - What OahuMPO does
  - What the CAC does
  - Roles of the Technical Advisory Committee & Policy Board
  - Members role in the CAC
  - Suggestions about how members can broaden public outreach

Discussion – Present CAC transportation priorities and needs to the State and County legislative bodies

- CAC Bylaws III.A.14:
  - "The CAC shall request and receive the approval of the Policy Committee or Executive Committee before testifying before a legislative body as representing the CAC. If said request is approved, the testimony shall be submitted to the Chair of the Policy Committee, through the OahuMPO Executive Director, for approval prior to being publicly released. The approved testimony shall reflect a majority opinion of the CAC membership. Nothing in these rules shall prevent a member organization from presenting independent testimony on behalf of its own organization without reference to its CAC affiliation."
- Be more active in preparing testimony on particular issues of interest to testify as individuals

VI. Invitation to interested members of the public to be heard on matters not included on the agenda

VII. Announcements

TRANSPORTATION IMPROVEMENT PROGRAM

FEDERAL FISCAL YEARS 2015 – 2018

Oahu MPO

REVISION 17
AMENDMENTS

What is the TIP?

- A programming document produced by OahuMPO:
  - for all federally-funded surface transportation projects
  - Regional significance (Oahu only)
- Current document: 2015-2018
  - 4 years only
  - Approved by CAC and Policy Board in 2014
- Revision:
  - Changes to some of 91 TIP Projects (as of Revision #17)
  - Can be new projects or deletion of projects
  - There are different types of revisions (based on type of change)

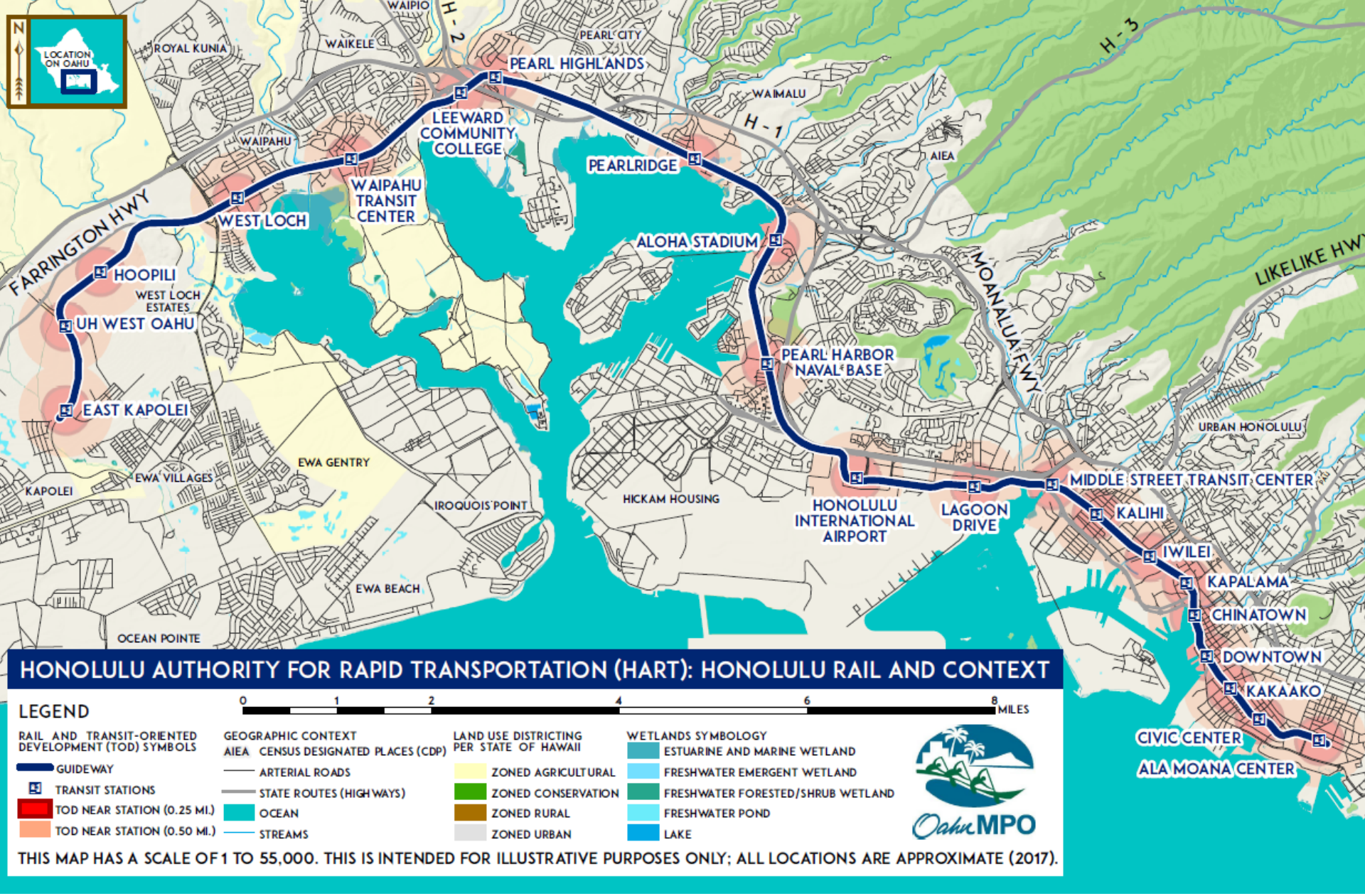
REVISION 17

Amendment

This revision is an amendment. Amendments require OahuMPO Policy Committee approval, a review by the Technical Advisory Committee, and the solicitation of public comments. Refer to Chapter 4 of the TIP for additional details.

PROJECT NUMBER	PROJECT NAME *(Sorted by Project Name)*	REVISION DETAILS	PAGE
Federal Highway Administration (FHWA) - Funded Projects			10
Oahu State (OS) of Hawaii - Sponsored Projects			26
OS34	**Kamehameha Highway (Route 83), Bridge Replacement, Waiahole Bridge**	Request to defer out of TIP/STIP 4-year window. No consultant procured yet for PE2; anticipated for 2nd Quarter 2017 (C.2).	26
OS37	**Kamehameha Highway (Route 83), Rockfall Protection at Waimea Bay**	Request to defer funding out of the TIP four-year window, anti-cipating reprioritization in the next four-year document; a new feasibility study will assess constructability of alternatives (C.2).	27
OS33	**Kamehameha Highway (Route 99), Bridge Replacement, Upper Poamoho Stream Bridge**	Request to defer out of TIP/STIP 4-year window. The bridge is structurally sound and this project will be reprioritized (C.2).	28
OS45	**Moanalua Freeway (Route H-201), Lighting Improvements, Halawa Heights Off-Ramp to Middle Street**	Request to increase cost estimates beyond thresholds for administrative modifications (C.8)	29
OS47	**Moanalua Freeway (Route H-201) Seismic Retrofit, Puuloa Interchange, Ramp "A" and Separation**	Request to delete project, owing to excessive delays in PE leading to de-obligation; re-prioritization anticipated for future programming (C.2).	30
Federal Transit Administration (FTA) - Funded Projects			
Oahu State (OS) of Hawaii - Sponsored Projects			31
OS68	**State Safety Oversight Program**	Request to create a new project (C.1).	31
Oahu City (OC) and County of Honolului - Sponsored Projects			32
OC13	**Bus and Handi-Van Acquisition Program**	Request to add 60 <30' buses from previously 10 in FFY 2017 (C.4)	32

NUMBER OF PROJECTS BEING REVISED IN REVISION 17	PERCENTAGE OF TOTAL TIP PROJECTS REVISED IN REVISION 17:
7	7.7%



…We're also making the TIP and its projects easier to read and to understand.

What's Next for the CAC?

- Review of TIP Revision #17:
  - Not yet published, anticipated publication on 6/22/2017
  - CAC Meeting in July to advise

VII. Announcements

VIII. Announcement of next scheduled meeting

The next anticipated meeting is July 19th

IX. Adjournment