



## NOTICE OF MEETING

Notice is hereby given that a meeting of the  
OAHU METROPOLITAN PLANNING ORGANIZATION  
**POLICY COMMITTEE**

will be held on

Wednesday, August 14, 2013 at 10:00 a.m.  
Honolulu City Council Committee Meeting Room, room 205  
530 South King Street, Honolulu, Hawaii

## AGENDA

### FOR DELIBERATION AND ACTION:

#### **I. Minutes of the July 9, 2013 Meeting**

#### **II. Citizen Advisory Committee Membership Applications**

OahuMPO staff has received two CAC membership applications – Hawaii Association of the Blind and Kaaawa Community Association. The Policy Committee will be asked to act on these applications.

#### **III. Federal Certification Review and Action Plan**

At least every four years, the Federal Highway Administration and Federal Transit Administration review the processes and procedures of the OahuMPO to ensure they comply with Federal requirements. The latest review occurred in July 2011, and the report from that review was released in May 2013. The results were a partial certification of OahuMPO, one corrective action, seven recommendations, and one commendation. OahuMPO has until August 16 to approve an action plan to address the corrective action and recommendations. The results of the review and the draft corrective action plan will be presented for consideration by the Policy Committee.

#### **IV. Transportation Alternatives Program Development**

Federal law requires OahuMPO to develop a competitive solicitation and selection process for the urban sub-allocation of funds from the Transportation Alternatives Program. In July, OahuMPO staff presented a draft process for the Policy Committees deliberation. Now, staff will attempt to achieve consensus among the Policy Committee members on key policy points.

### Oahu Metropolitan Planning Organization

## V. Filling Staff Vacancy

The Policy Committee will consider a request to allow the OahuMPO Executive Director to advertise for, select, and hire staff to fill a vacancy in the OahuMPO office.

## FOR DISCUSSION:

## VI. Citizen Advisory Committee Highlights

A brief summary of recent Citizen Advisory Committee meetings will be presented for informational purposes.

## VII. Other Business (Announcements Only)

**PUBLIC TESTIMONY** will be accepted on any Policy Committee agenda item. Testimony will be **accepted as follows:**

### Oral Testimony

Oral testimony is limited to three (3) minutes per person, per agenda item.

- Written documentation of oral testimony is requested (submit 1 original to OahuMPO staff).
- Any person wishing to speak on an agenda item may register by:
  - Calling 587-2015 at least two (2) hours prior to the start of the meeting (calls to testify at meetings starting before 10:00 a.m. must reach the OahuMPO office prior to the close of the preceding business day); or
  - Signing up in person at the meeting prior to the start of the meeting.
- Note: Submittal of written testimony does not automatically place you on the list for oral testimony. Those wishing to testify orally, must still register to testify.

### Written Testimony

- One (1) original and fifteen (15) copies of each written testimony is required.
- Written testimony must reach the OahuMPO office at least 24 hours prior to the start of the meeting (for Monday meetings, written testimony must reach the OahuMPO office by the prior Friday morning).
- Written testimony sent to OahuMPO via e-mail ([OahuMPOTestimony@oahumpo.org](mailto:OahuMPOTestimony@oahumpo.org)) or fax (587-2018) will be accepted under the following conditions:
  - E-mailed and faxed testimony must reach the OahuMPO office at least 24 hours prior to the start of the meeting (for Monday meetings, e-mailed and faxed testimony must reach the OahuMPO office by the prior Friday morning). To confirm receipt of your testimony, you may call the OahuMPO office at 587-2015.
  - E-mailed and faxed testimony should be limited to the equivalent of 4 single-sided 8-1/2" x 11" pages, including attachments and other supplemental information.

- If testimony exceeds this requirement, OahuMPO will only copy and distribute the allowable number of pages.
- OahuMPO staff will not be responsible for copying and/or distributing written testimony received after the deadline or brought to the meeting. Written testimony received after the deadline will not be copied or distributed to the Policy Committee members prior to the start of or during the meeting; late submittals will be sent to the Policy Committee members at a later date.
- Any written testimony brought to the meeting by a testifier may be distributed to the Policy Committee members by said testifier. The original of the written testimony should be given to OahuMPO staff for OahuMPO's records.
- Note: Submittal of written testimony does not automatically place you on the list for oral testimony. Those wishing to testify orally, must still register to testify.
- Note: Any personal information (such as home addresses, home phone numbers, cell phone numbers) included on the written testimony will become public information.

To request language interpretation, an auxiliary aid or service (i.e., sign language interpreter, accessible parking, or materials in alternative format), contact OahuMPO at 587-2015 (voice only) six (6) days prior to the meeting date. TTY users may use TRS to contact our office.

<< OahuMPO is a government agency responsible for coordinating transportation planning on Oahu >>