



Memorandum

To: Policy Board Members
From: Brian Gibson, Executive Director
Date: May 17, 2016

CAC Request to Include Complete Streets Checklist in ORTP and TIP Processes and Procedures

BACKGROUND:

In 2009, the State of Hawaii adopted Complete Streets and required each County to follow suit.

In 2012, the Honolulu City Council adopted "Complete Streets" policy and ordinance.

On January 19, 2011, the Citizen Advisory Committee (CAC) resolved to use Complete Streets in its evaluation of all transportation projects and project proposals. The following year, the CAC worked collaboratively with stakeholders to develop a checklist as a tool to assist them with their evaluations within a Complete Streets framework. Since 2015, the City/County of Honolulu has used its own Complete Streets checklist to document how projects in the design phase will implement complete streets concepts.

The CAC has requested that implementing agencies include a Complete Streets checklist for each project that is submitted for funding as part of the Transportation Improvement Program (TIP) or Oahu Regional Transportation Plan (ORTP). Because the use of a Complete Streets checklist is not included in the ORTP and TIP process and procedures documents, compliance with this request is voluntary for the implementing agencies. The CAC would like use of an approved Complete Streets checklist to become part of the TIP and ORTP policies and procedures, which would thus require submittal of a checklist with each project request.

Copies of the Citizen Advisory Committee and City/County of Honolulu Complete Streets checklists are attached.

REQUESTED ACTION:

Discuss and consider approval of a directive for OahuMPO staff to develop amendments to the TIP and ORTP process and procedures documents requiring submission of a Complete Streets checklist with any project.