



Memorandum

To: Citizens Advisory Committee Members
From: Alvin Au, Executive Director
Date: January 17, 2018

Executive Director's Report

Accomplishments and Progress

1. A meeting was held with the Office of the State Auditor and the N & K CPA, Inc to provide the annual Single Audit for the fiscal year ending in 2017, 2018, and 2019. The three-year contract was for a total cost of \$90,000.00
2. 2019 Overall Work Program process has commenced, and will provide an initial draft to the TAC for discussion at the scheduled February 9, 2018 meeting. Also meetings will be scheduled with various departments in February for initial comments.
3. The OMPO FY2017 Annual Report to the Legislature was completed and distributed on December 22, 2017 to the Legislature, the Policy Board members, the Federal Highway Administration, and the Federal Transit Administration.
4. Commence preparation for 2018 Federal Certification Review. Past Federal Certification Reviews were held in 2011, and 2014.
5. Planning Analyst position was recently vacant due to the resignation of Dylan Armstrong. Current TIP duties have been delegated to Kiana Otsuka.

Policy Board (PB)

The PB met on December 12, 2017, and the members accepted the Board recommendation of Alvin Au as the OahuMPO permanent Executive Director.

Technical Advisory Committee (TAC)

The TAC met on January 12, 2018, and confirmed the calendar and schedule of activities with revisions as required to update the various Policies and Procedure documents presented by Oahu MPO.